



## **UMTIA Mass Mailing Policy**

Updated August 2016

Per the decisions made at the UMTIA Board Meeting on 8/3/2016, the following types of notices will be circulated to the UMTIA membership.

**\*To be circulated via mass email from the Membership Director or another Board member to all current members:**

- Announcements from the ATA
- Job notices related to the interpreting/translating profession
- Advocacy letters issued by UMTIA

**To be added to the website, posted to the “News & Current Events” blog, and/or posted to Facebook by the Media Manager:**

- Announcements from sister organizations such as MATI, IITA, CCHI, ISG, etc. if of possible interest to the membership
- Announcements from the Translation and Interpretation programs at Century College or the University of Minnesota
- Training opportunities, conferences, and meetings of interest to translators and interpreters, both local and worldwide
- Volunteer opportunities
- Advocacy opportunities
- News stories of interest to interpreters and translators

*\*Please note that items that are circulated via mass email to members may also be added to the website, posted to the “News & Current Events” blog, and/or posted to Facebook.*

*\*\*Final discretion of any publication remains with the UMTIA Executive Board.*